



Minutes of the 20th IQAC Online Meeting held on 30th November 2020

Members:

| Sl. No. | Name | Designation | Signature |
|---------|---------------------------|---|-----------|
| 1. | Dr. M. Vijayakumar | Vice Chancellor | Present |
| 2. | Dr. B. H. Sripathi Rao | Pro Vice-Chancellor | Present |
| 3. | Dr. Gangadhara Somayaji | Registrar | Present |
| 4. | Dr. Nandish B T | Controller of Examinations | Present |
| 5. | Mr. Mahammad Bava | Finance Officer | Present |
| 6. | Prof. M. Abdul Rahiman | Former Vice Chancellor of Kannur & Calicut Universities (External member) | Present |
| 7. | Prof. K. Kunhi Krishnan | Former Pro-Vice Chancellor, Calicut University (External member) | Present |
| 8. | Dr. Haziel Diana Jenifer | Asst. Registrar | Present |
| 9. | Dr. M.S. Moosabba | Principal, Yenepoya Medical College | Present |
| 10. | Dr. Akhter Husain | Principal, Yenepoya Dental College | Present |
| 11. | Dr. Leena K C | Principal, Yenepoya Nursing College | Present |
| 12. | Prof. Padma Kumar. S | Principal, Yenepoya Physiotherapy College | Present |
| 13. | Dr. Mohammed Gulzar A | Principal, Yenepoya Pharmacy College & Research Centre | Present |
| 14. | Dr Parvadhavardhini G | Principal, Yenepoya Arts, Science, Commerce & Management College | Present |
| 15. | Dr. Vivekanand V Vernekar | Principal, Yenepoya Homoeopathy College & Hospital | Present |
| 16. | Dr. Gururaja.H. | Principal, Yenepoya Ayurveda College & Hospital | Present |
| 17. | Dr. S.Padmanabha | Medical Supdt, YMCH | Present |
| 18. | Mr. Kurshid Y | Director, Store & Purchase, YU | Absent |
| 19. | Mr. Yenepoya Javeed | Director-Operations, YSH, Mangalore | Absent |
| 20. | Dr. Sham S. Bhat | Vice Principal, Yenepoya Dental College | Present |
| 21. | Dr. Maji Jose | Vice Principal, Yenepoya Dental College | Present |
| 22. | Dr. Laxmikanth Chatra | Vice Principal, Yenepoya Dental College | Absent |
| 23. | Dr. K. K. Achary | Professor, Biostatistics, YRC | Absent |
| 24. | Dr. Rekha P. D | Dy. Director, YRC | Present |
| 25. | Dr. Prabha Adhikari M.R. | HoD, Dept. of Geriatric Medicine, YMC | Absent |
| 26. | Dr. Ravi Vaswani | Professor, Dept. of General Medicine, YMC | Present |

Internal Quality Assurance Cell – YU

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| 27. | Dr. Vina Vaswani | HoD & Professor, Dept. of Forensic Medicine, YMC | Present |
| 28. | Dr. Abhay Nirgude | Associate Dean - Administration, YMC | Absent |
| 29. | Dr. Vijayalakshmi S | HoD & Professor, Dept. of E.N.T, YMC | Present |
| 30. | Dr. Ashwini Dutt | Associate Dean - Academics, YMC | Present |
| 31. | Dr. Uma Kulkarni | Professor, Dept. of Ophthalmology, YMC | Present |
| 32. | Dr. Rashmi Jain | Co-ordinator, ACTS-YEN | Present |
| 33. | Dr. Bhagya Sharma | Asst. Director, Centre for Environmental Studies | Present |
| 34. | Dr. Ashwini Shetty | Asst. Professor, Dept. of Anatomy, YMC | Present |
| 35. | Dr. Vidya S Bhat | Professor, Dept. of Prosthodontics, YDC | Absent |
| 36. | Dr. Sudheendra Prabhu | Professor, Dept. of Oral Pathology, YDC | Present |
| 37. | Dr. Mallika Shetty | Additional Professor, Dept. of Prosthodontics, YDC | Present |
| 38. | Dr. Imran Pasha M | Reader, Dept. of Public Health Dentistry, YDC | Present |
| 39. | Dr. Umarani J. | Professor, YNC | Present |
| 40. | Mrs. Veena Pais | Vice Principal, YPC | Present |
| 41. | Dr. Jenita Fernandes | Professor & HoD, Dept. of Organon Medicine, YHMC&H | Present |
| 42. | Dr.Thanusree | Asst. Professor, Dept. of Samhita Siddantha, YAMC | Present |
| 43. | Mr. Rajesh Karkera | Dy. Director, Information Technology | Present |
| 44. | Mr. Sujith.K.V | Physical Director | Present |
| 45. | Dr. Mamatha | Chief Librarian & Asst. Professor, Department of Library and Information Science | Present |
| 46. | Dr. Parameshwar R Hegde | Student Rep, YRC | Present |
| 47. | Ms. Indulekha Menon K V | Student Rep, YMC | Absent |
| 48. | Ms. Arya Raju | Student Rep, YDC | Absent |
| 49. | Ms. Shalom Suresh | Student Rep, YNC | Absent |
| 50. | Ms. Fathimath Ramseena | Student Rep, YPC | Absent |
| 51. | Ms. Ashiya Najfath | Student Rep, YPCRC | Absent |
| 52. | Ms. Soniya P | Student Rep, YHMC&H | Absent |
| 53. | Ms. Gayathri K K AnilKumar | Student Rep, YAMC | Present |
| 54. | Ms. Fathima Afrida | Student Rep, YIASCM | Absent |
| 55. | Dr. Vijayendra Itagi | Vice Principal, YHMCH | Present |
| 56. | Ms. Janet Miranda | Vice Principal, YNC | Present |
| 57. | Ms. Shareena P | Vice Principal, YIASCM | Present |
| 58. | Ms. Sona Joseph P | Student Rep, YNC | Present |
| 59. | Dr. Arun A. B | Professor, Dy. Director, QAC & Co-ordinator, IQAC | Present |
| Special Invitee | | | |
| 60. | Dr. Chandrashekar K R | Advisor | Present |

The following agenda were discussed.

1. To approve the minutes of the 19th IQAC meeting held on 6th February 2020:-

The minutes of 19th IQAC meeting held on 6th February 2020 were read and approved.

2. To take note of the action taken report of the 19th IQAC meeting:-

The action taken report of the 19th IQAC meeting held on 6th February 2020 was approved.

3. Rescheduling of the AAA:-

The matter was taken up for discussion. As the outcome of the AAA should be useful to the institution, the opinions were sought from the members. The members opined that:-

1. IQAC to contact the external members personally and take their personal willingness for an offline audit giving our tentative dates.
2. Apart from the external members the preparedness of the College and Departments Heads also to be ascertained.
3. Considering the year end leave of the staff members it was proposed to finalize the tentative dates in January 2021.

4. Discussions on the vision document- 2020-2035, strategic and phasing-out plan:-

The Registrar informed that the Vision document and the strategic and phasing out plan is ready and the same will be placed before the appropriate body for approval.

5. Discussions on the status of the draft Self Study Report:-

The status report of the data submitted by the Colleges was taken note off. The Associate Dean of Medical College informed that the data of the B.Sc technical courses and Centre for Ethics has been received and requested for a weeks' time to compile it to the College data. The data from other constituent colleges is being reviewed for finalization.

6. To approve the Institutional Information for Quality Assessment (IIQA):-

The draft IIQA which was circulated in the agenda was taken note of. The IQAC coordinator informed that once the compilation of the institutional data is completed IIQA will be submitted with the requisite fee. The final date for submission of the SSR by 15th February 2021 was tentatively finalized.

7. Compliance of the pending recommendation made by the Peer Team in November 2015:-

The one pending recommendation made by the Peer Team in November 2015 was that efforts to be made towards establishing a human tissue bank. The progress

made in submitting the proposals on Bio-banking to DBT, Tata Trust, Philanthropic funding for the same was taken note of.

The Vice Chancellor informed that at present working space has been identified in Yenepoya Research Centre for functioning and this can be documented. The Vice Chancellor said that this would be notified through a notification. He also said that he would discuss with the management the need for space of 3500 sq.ft. in the Ayush Campus.

8. Establishment of the Office for Good Academic Research Practices (GARP) in Centre for PRIDE:-

It was noted that the document on Good Academic Research Practices (GARP) has been circulated to the Deans and Centre Heads for action. Since the Centre for PRIDE has been established, it was decided that this initiative may be included as one of the activity of that centre. Interview for the post of a Centre Head has been conducted and the Letter of Offer is being sent.

9. Update on the implementation of the UGC quality mandate:-

The action taken in constituting the Task force Committees for various initiatives of the Quality mandate were taken note of. After discussions it was decided to call for a meeting of the individual task force committees to draw an action plan and prepare an academic calendar as it is a mandatory compliance as per 9.0 of UGC regulations 2019, and we are required to give a compliance report annually on the performance and academic outcomes of the University.

Student Career Progression and Alumni Network: The need for setting up an Alumni office and the importance was explained in detail by the Dy. Director (QAC) as per the UGC quality mandate on Student Career Progression and Alumni Network. Since the data is of prime importance for rankings in NAAC, NIRF, TIMES, etc. and now that UGC has outlined the same as a quality initiative the Vice Chancellor stated that he has already taken up the matter with the Management and the space has been identified in Ayush campus. It was decided to take this initiative forward by setting up an independent office for YUAA by providing necessary infrastructure and to appoint a Liaison Officer for YUAA and a placement Officer for the Degree College separately as tracking the student progression is a challenge. Prof. M. Abdul Rahiman proposed that guest lecturers could be organized by calling career guidance experts. The Dean of Dental College stated that they have organized a couple of talks in this regard by involving the alumni through the YUAA.

The Registrar will call for a meeting of YUAA Executive Committee to discuss further in this matter as the number of graduates from the Degree college and B.Sc Technical courses is increasing and the need to have a system in place to track the student progression and placement was discussed in detail.

Information and Communication Technology: The various benefits of this initiative for students, teachers and professionals and the expectations from HEIs were noted.

The Registrar will constitute two more task force committees on Student Career Progression and Alumni Network and Information & Communication Technology involving the IT section and call for meetings to draw an action plan. It was also proposed to nominate an alternate member in place of Dr. Raghuv eer, Ex Pro-Vice Chancellor as he has been relieved from the services.

10. **Any other matter with the permission of the Chair.** As there was no other matter the Vice Chancellor thanked the members present for their active participation.

Dr. Arun Bhagwath
IQAC Coordinator
Co-ordinator - NAAC
YU, Deralakatte, Mangalore

Cc to:

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file