

Yenepoya University
Internal Quality Assurance Cell

**Minutes of the 10th IQAC meeting held on Tuesday, 08th March 2016 at 11.30 am
in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.**

Members Present:

Sl. No	Name & Designation	Designation	Position	Present/ Absent
1.	Dr. M. Vijaya Kumar	Vice Chancellor	Chairman	Present
2.	Prof. (Dr.) C.V. Raghuvver	Registrar	Member	Present
3.	Prof. M. Abdul Rahiman	Former VC, Kannur & Calicut Universities	Member	Present
4.	Prof. K. Kunhi Krishnan	Former Pro-VC Calicut University, Thejas, Malappuram	Member	Absent
5.	Dr. Nandish B. T.	Controller of Examinations	Member	Absent
6.	Prof. P.C.M. Kunhi	Director (A & A)	Member	Absent
7.	Mr. Farhaad Y.	Director (R & F)	Member	Absent
8.	Mr. Mohammed Bawa	Finance Officer	Member	Present
9.	Dr. Ghulam Jeelani Qadiri	Principal, Yenepoya Medical College	Member	Present
10.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Present
11.	Prof. Dr. Asha P Shetty	Principal, Yenepoya Nursing College	Member	Present
12.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	Present
13.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Absent
14.	Dr. Vina Vaswani	HOD, Forensic Medicine, YMC	Member	Present
15.	Dr. Ravi Vaswani	HOD, Dept. of General Medicine, YMC	Member	Absent
16.	Dr. Hasan Sarfaraz	Professor, Dept. of Prosthodontics, YDC	Member	Present
17.	Dr. K.K. Achary	Professor, Bio-Statistics, YRC	Member	Present
18.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Present
19.	Dr. Jaishri Khed	Sr. Lecturer, Dept. of Conservative Dentistry, YDC	Member	Absent
20.	Dr. Rekha P. D	Dy. Director, YRC	Member	Absent
21.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	Present
22.	Mrs. Mamatha P Kumar	Chief Librarian	Member	Present
23.	Mr. Peter George	Campus Administrative Officer	Member	Absent
24.	Mr. A. V. Suresh	Physical Director	Member	Present
25.	Mrs. Obeida Shoukath Ali	Student Welfare Officer	Member	Present
26.	Dr. Arun A.B.	Dy. Director, YRC	Coordinator	Present

The following agenda was discussed.

Agenda 1

Minutes of the previous meeting held on 03rd September 2015

Read and Approved.

Agenda 2

Discussion on Annual Quality Assurance Report (AQAR) Format

- AQAR format was circulated among all the members.
- It was resolved to reconstitute the task forces for Teaching - Learning & Evaluation, Research, Consultancy & Extension, Infrastructure & Learning Resources, Student Support & Progression, Governance & Leadership and Innovative Practices for the second cycle of the accreditation by inducting new members to these committees. Respective Principals of the Colleges, Directors, Deputy Directors and heads of the each unit shall nominate one faculty each for the task forces respectively.
- The AQAR submission will be completed before 30th December 2016.
- It was resolved to carry out Academic & Administrative Audit (AAA) each year and one or two mock NAAC visits prior to applying for second cycle of NAAC accreditation (20th November 2020).

Agenda 3

Discussion and Strategic plan on the Recommendation & Observation of the Peer team report.

The University will form a subcommittee, which will outline strategic plans and detailed time line for the implementations of the recommendations and observations made by the peer team during first cycle. Office of the Registrar will take suitable action in this regard.

Agenda 4

Organizing Guest lecture and workshop on quality sustenance.

Committee resolved to organize workshop on quality sustenance in collaboration with NAAC for all the faculty and staff of Yenepoya University at the end of September 2016. The Vice Chancellor will communicate to NAAC, Bangalore regarding deputing resource persons for the proposed workshop. NAAC Co-ordinator will take suitable action.

Agenda 5

Feedback collection and analysis.

Deputy Director, IT and two faculty members each nominated by the Deans of the respective colleges will prepare suitable format for online collection and analysis of feedbacks from Students, Parents and Alumni. Registrar's Office to constitute a committee notification.

Agenda 6

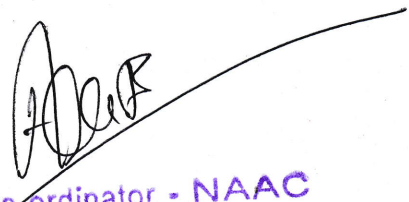
Any other matter with the permission of the chair

As there was no other matter the meeting was concluded by thanking the chair.

To:

All the members

Office of the NAAC Co-ordinator
No. YU/NAAC/08/2016
Received on.....
Despatched on.. 11/03/2016


Co-ordinator - NAAC
YU, Deralakatte, Mangalore