

Ref: No. YU/REG/ACA/Non-Teaching/2022

21.04.2022

NOTIFICATION

Sub: Re- notification of Non-Teaching Grievance Committee

Ref: Ref: No. YU/REG/ACA/Non-Teaching/2021 dated 11.02.2021

Non-teaching Grievance Redressal Committee is re-notified by the Yenepoya (Deemed to be University) to deal with the individual grievance in accordance with the UGC Guidelines, consisting of the following members and is hereby notified.

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| 1. Chief Administration Officer | : Chairman |
| 2. Assistant , HR Manager | : Member |
| 3. Mr. Sushanth V, Transport Executive | : Member |
| 4. Mr. Walter Castelino, Facility Manager, Maintenance | : Member |
| 5. Mrs. Sharmila, Senior Assistant , YDC | : Member |
| 6. Mrs. Gunashree, Senior Assistant, YMC | : Member |
| 7. Mr. Suresh Kumar, Security Officer | : Member |
| 8. Mrs. Nalini, Supervisor, Housekeeping | : Member |
| 9. Mr. Ishaq Qamar, Housekeeping Assistant | : Member |
| 10. Ms. Jayalakshmi, FDA, COO/MS Office | : Member |
| 11. Mrs. Vinaya , SDA, YNC | : Member |
| 12. Mrs. Bhavya, SDA, YPC | : Member |
| 13. Ms. Sushmitha K SDA, YPC&RC | : Member |
| 14. Mrs. Suneetha Kumari, SDA, YAMCH | : Member |
| 15. Mrs. Sowmya, SDA, YIASC&M | : Member |
| 16. Ms. Pavithra, SDA, YHMC&H | : Member |
| 17. Mr. Vasanth Naik Horticultural Assistant | : Member |
| 18. Mrs. Sunita Prabhu, Student Welfare Officer | : Member Secretary |

Scope of the Committee: The Grievance/Complaints/petitions signed by individual employee or group of employee shall be referred to the Committee immediately or receipt. The Committee will meet, enquire into the grievances and make recommendations for redressal of the grievance or suitable action on the reported grievance(s). the Committee shall also recommend suitable actions against the complainant(s) if the allegations are found to be baseless.

In case there is no complaint during the year, the committee shall meet at least once in a year shall submit a nil report.

This committee shall remain in office until further orders.


REGISTRAR

To:

The members concerned

Copy to: The Principal, YDC/YMC/YNC/YPC/ YPC&RC/YAMC&H/YIASC&M/YHMC&H

1. Finance Officer/Controller of Examinations/Coordinator, NAAC
2. PA to Vice Chancellor/PA to Registrar